



Policy Development and Decision Group (Joint Operations Team)

Monday, 19 June 2017 at 4.00 pm
to be held in Meadfoot Room, Town Hall, Castle Circus, Torquay, TQ1 3DR

Membership

Councillor Haddock

Councillor Amil
Councillor Excell
Councillor King

Councillor Mills
Councillor Parrott
Mayor Oliver

Agenda

1. **Apologies**
To receive apologies for absence.
2. **Appointment of Vice-Chairman**
To consider appointing a Vice-Chairman of the Policy Development and Decision Group for the ensuing Municipal Year.
3. **Disclosure of Interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For information relating to this meeting or to request a copy in another format or language please contact:

**Teresa Buckley, Town Hall, Castle Circus, Torquay, TQ1 3DR
(01803) 207013**

Email: governance.support@torbay.gov.uk

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

4. **Minutes** (Pages 3 - 11)
To confirm as a correct record the Minutes of the meeting of the Policy Development and Decision Group held on 18 May 2017.

5. **Urgent Items**
To consider any other items the Chairman decides are urgent.

Part A - Policy Development

6. **Review of Investment Fund Strategy** (To Follow)
To consider the submitted report on a review of the above Policy Framework document.

Part B - Mayoral Decisions

7. **Transformation Project - A Redesign of Spatial Planning** (To Follow)
To consider the submitted report in respect of the above.
8. **Transformation Project - Review of Waste Collection** (To Follow)
To consider the submitted report on the above.



Minutes of the Policy Development and Decision Group (Joint Operations Team)

18 May 2017

-: Present :-

The Mayor and Councillors Amil, Excell, Haddock, King and Parrott

(Also in attendance: Councillors Barnby, Morey, O'Dwyer, Stubley, Thomas (D), Tolchard and Tyerman)

1. Election of Chairman

Councillor Haddock was elected Chairman of the Policy Development and Decision Group (Joint Operations Team) for the 2017/2018 Municipal Year.

Councillor Haddock in the Chair

2. Apologies

An apology for absence was received from Cllr Mills.

3. Appointment of Vice-Chairman

No Vice-Chairman of the Policy Development and Decision Group was appointed at this time.

4. Minutes

The minutes of the meeting of the Policy Development and Decision Group (Joint Operations Team) held on 26 April 2017 were confirmed as a correct record and signed by the Chairman.

5. Apprentices Strategy

The Group considered the submitted report which set out a revised Employing Apprentices Strategy which took account of new Government targets and operating model, following the introduction of the Apprentices Levy.

The Policy Development and Decision Group (Joint Operations Team) made the following recommendations to the Mayor:

“That the Employing Apprentices Strategy 2017, as set out at Appendix 2 to the submitted report, be approved.”

The Mayor considered the recommendations of the Policy Development and Decision Group (Joint Operations Team) set out above at the meeting and his decision, together with further information is attached to these Minutes.

6. Transformation Project - Generating Income through Housing Policy Framework Document

The Group considered a report which set out the Mayor's proposal for the Policy Framework document to support the previous Council decision to establish three new companies to develop and own homes.

The Policy Development and Decision Group (Joint Operations Team) made the following recommendations to the Mayor:

“That the Housing Company Policy Framework document, as set out at Appendix 1 to the submitted report, be approved for consultation with the Overview and Scrutiny Board and submission to Council.”

The Mayor considered the recommendations of the Policy Development and Decision Group (Joint Operations Team) set out above at the meeting and his decision, together with further information is attached to these Minutes.

7. Disposal of Land Adjacent to the Inn on the Quay, Tanners Road, Goodrington, Paignton

The Group considered a report which set out a proposal from the operator of the Inn on the Quay at Goodrington, Paignton to expand their hotel by an extra 20 beds, within their existing leased area. To accommodate this, the tenant would require additional Council owned land for the additional car parking required.

The Policy Development and Decision Group (Joint Operations Team) made the following recommendations to the Mayor:

(i) That the Assistant Director – Corporate and Business Services, be requested to implement the procedure for the proposed disposal of “open space”, including public consultation, in respect of the proposed lease area identified in Appendix 3 to the submitted report;

(ii) That the results from the public consultation in (i) above be considered at a future meeting of the Policy Development and Decision Group (Joint Operations Team) together with the proposed details for the new lease;

(iii) That the Executive Head – Business Services be asked to explore the possibility of Premier Inn Hotels Ltd attending a meeting of the Community Partnership in the near future; and

(iv) That the Executive Head – Business Services be asked to bring together key stakeholders in Goodrington and report to a future Policy

Development and Decision Group (Joint Operations Team) with long term proposals for the area.”

The Mayor considered the recommendations of the Policy Development and Decision Group (Joint Operations Team) set out above at the meeting and his decision, together with further information is attached to these Minutes.

Chairman

Record of Decisions

Employing Apprentices Strategy 2017

Decision Taker

Mayor on 18 May 2017

Decision

That the Employing Apprentices Strategy 2017, as set out at Appendix 2 to the submitted report, be approved.

Reason for the Decision

The original Employing Apprentices Strategy was approved in 2014, with the introduction of a target in terms of the recruitment of apprentices with an additional commitment to employing those leaving care. Due to the introduction of the Apprentice Levy, the strategy has been revised to take account of new government targets and operating model.

Implementation

The decision will come into force and may be implemented on 2 June 2017 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny).

Information

The report submitted to the Policy Development and Decision Group (Joint Operations Team) at its meeting on 18 May 2017 proposed an amended Employing Apprentices Strategy to take account of changes in the way that apprentices are funded from April 2017.

The Mayor considered the recommendations of the Policy Development and Decision Group (Joint Operations Team) made at the meeting and his decision is set out above.

Alternative Options considered and rejected at the time of the decision

No other options were considered as the proposed Strategy ensures that the Council is compliant with changes in legislation and ensures that the Council and its partners make best use of the Levy.

Is this a Key Decision?

No – Reference Number: I031856

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

24 May 2017

Signed: _____
Deputy Mayor of Torbay
(on behalf of the Mayor)

Date: _____

Record of Decisions

Transformation project - Housing Policy Framework

Decision Taker

Mayor on 18 May 2017

Decision

That the Housing Company Policy Framework document, as set out at Appendix 1 to the submitted report, be approved for consultation with the Overview and Scrutiny Board and submission to Council.

Reason for the Decision

To progress the Housing Company and Development Company proposals.

Implementation

This decision will come into force and may be implemented on 25 May 2017.

Information

On 22 September 2016, Council agreed the principle of setting up a new wholly owned company to develop and own homes, with the overarching aim of maximising income back to the Council, as well as supporting the objectives of the Council's Housing Strategy. Council approved the use of funding to undertake necessary further due diligence in order to progress the proposal. Subsequently on 24 February 2017, Council agreed to the establishment of three new companies limited by shares: (i) a Holding Company (HoldCo), (ii) a Housing Development Company (DevCo) and (iii) a Housing Rental Company (RentCo), which is currently in progress.

It was proposed that the Holding Company would be wholly owned by the Council and, as the name suggests, act as a holding company for the Council's interest in the Housing Development Company, and Housing Rental Company as well as any other companies that the Council decided in the future to include within the Holding Company group.

The Council decision was for a Policy Framework document for DevCo and RentCo, to be brought forward.

Officers in conjunction with the Housing Working Group have developed an officer proposal for the Policy Framework document for DevCo and RentCo which has been subject to early input from members of the Overview and Scrutiny Board.

The Mayor had the opportunity to consider the officer proposed Policy Framework document and subsequently presented his Mayoral Proposal to the meeting of the Policy Development and Decision Group (Joint Operations Team) held on 18 May 2017.

The Mayor considered the recommendations made by the Policy Development and Decision Group (Joint Operations Team) and his decision is set out above.

Alternative Options considered and rejected at the time of the decision

The officer proposal for the Policy Framework document for the Housing Companies was attached as Appendix 2 to the report to the Policy Development and Decision Group (Joint Operations Team).

Is this a Key Decision?

Yes – Reference Number: I025402

Does the call-in procedure apply?

No

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

24 May 2017

Signed: _____
Deputy Mayor of Torbay
(on behalf of the Mayor)

Date: _____

Record of Decisions

Disposal of Land Adjacent to the Inn on the Quay, Tanners Road, Goodrington, Paignton

Decision Taker

Mayor on 18 May 2017

Decision

- (i) That the Assistant Director – Corporate and Business Services, be requested to implement the procedure for the proposed disposal of “open space”, including public consultation, in respect of the proposed lease area identified in Appendix 3 to the submitted report;
- (ii) That the results from the public consultation in (i) above be considered at a future meeting of the Policy Development and Decision Group (Joint Operations Team) together with the proposed details for the new lease;
- (iii) That the Executive Head – Business Services be asked to explore the possibility of Premier Inn Hotels Ltd attending a meeting of the Community Partnership in the near future; and
- (iv) That the Executive Head – Business Services be asked to bring together key stakeholders in Goodrington and report to a future Policy Development and Decision Group (Joint Operations Team) with long term proposals for the area.

Reason for the Decision

This proposal has come forward at the request of the hotel operator who already rents the land adjacent to the Inn on the Quay from the Council. The proposed extension will increase the tourist accommodation offer at Goodrington, improve revenue to the Council and contribute towards a more prosperous Torbay. However, the decision enables the views of the community to be sought ahead of any decision on the proposed lease being taken.

Implementation

The decision will come into force and may be implemented on 2 June 2017 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny).

Information

The report to the Policy Development and Decision Group (Joint Operations Team) set out a proposal from the operator of the Inn on the Quay at Goodrington, Paignton to expand their hotel by an extra 20 beds, within their existing leased area. To accommodate this, the tenant would require additional Council owned land for the additional car parking required.

The Mayor considered the recommendations of the Policy Development and Decision Group (Joint Operations Team) made on 18 May 2017 and his decision is set out above.

Alternative Options considered and rejected at the time of the decision

The option of granting a long lease and then undertaking the public consultation on the disposal of the public open space was considered and rejected. Any views put forward during the consultation will be considered at a future meeting of the Policy Development and Decision Group (Joint Operations Team) together with the details of the proposed lease.

Is this a Key Decision?

Yes – Reference Number: I030793

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

24 May 2017

Signed: _____
Deputy Mayor of Torbay
(on behalf of the Mayor)

Date: _____